

**GUIDELINES ON PREPARING FINANCIAL STATEMENT  
OF GENERAL INSURANCE COMPANY/  
REINSURANCE COMPANY**

**I. GENERAL**

1. These financial statements are made specifically for the purpose of providing guidance and supervision of insurance business. Thus, the form, content, and structure of financial statements are prepared in accordance with prevailing regulations in insurance business (Statutory Accounting Practices / SAP) as stipulated in the Ministerial Regulation of Minister of Finance No. 53 of 2012 and its implementing regulations.

2. Content and structure of the General Insurance Company / Reinsurance Company Financial Statements are as follows:

A. Key Financial Statement consisting of:

- 1) Statement of Financial Position of General Insurance Company/  
Reinsurance Company
- 2) Comprehensive Profit/Loss Statement of General Insurance Company/  
Reinsurance Company
- 3) Cash Flow Statement of General Insurance Company/ Reinsurance  
Company and Changes in Equity Statement of General Insurance Company/  
Reinsurance Company
- 4) Report of Solvency Level of General Insurance Company/ Reinsurance  
Company:
  - a) Solvency Ratio Attained
  - b) Minimum Risk-Based Capital

☞ Schedule A - Asset Mismanagement Risk

- ☞ Schedule C – Mismatch between Values of Asset and Liabilities in Foreign Currencies Risk
- ☞ Schedule D –Insurance Liability Risk
- ☞ Schedule E –Interest Rate Risk
- ☞ Schedule F –Reinsurance Risk
- ☞ Schedule G – Operational Risk

5) Calculation of SAP Assets and Liabilities in General Insurance Company/  
Reinsurance Company

- a) Sub A - Investment Placement Not In An Entity
- b) Sub B - Investment Placement in Entity Affiliated with the Company
- c) Sub C - Investment Placement in Entity Unaffiliated with the Company
- d) Sub D - Investment Placement Overseas
- e) Sub E – List of Affiliated Companies

6) Details of Financial Statement of General Insurance Company/ Reinsurance  
Company

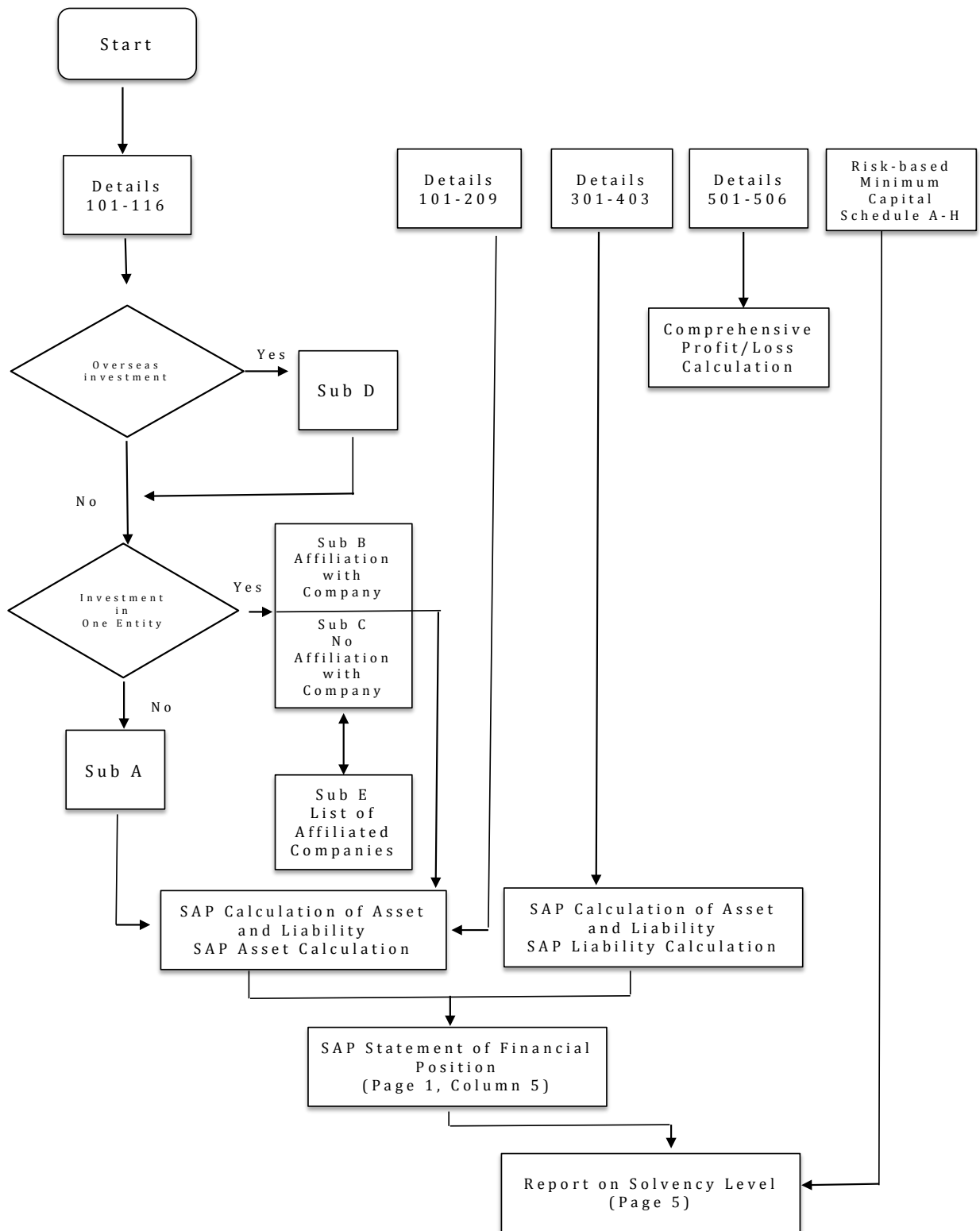
B. Supplementary Financial Statement, consisting of:

- 1) Guarantee Fund Statement in General Insurance Company/Reinsurance  
Company
  - a) Summary and Calculation of Guarantee Fund Adequacy
  - b) Details of Closing Position of Guarantee Fund
- 2) Financial Soundness Ratio other than MMBR
- 3) Training and Education Cost Ratio
- 4) Matching of Assets and Liabilities
- 5) Details of Premium Revenue and Claim Expenses based on Distribution  
Channel

4. For General Insurance Company/Reinsurance Company that does not meet the solvency criteria, the form, content, and structure of financial statement shall be the same with the form, content, and structure of quarterly financial statement.
5. For Companies that do not meet the solvency level, in addition to submit a report on the Financial Restructuring as referred to in point 4, financial restructuring plan and measures should be enclosed.
6. The key financial statements are presented sequentially for the two periods, i.e. the current year period and the previous period. For the quarterly report, which referred to the previous period, is the same period in the previous year. For example, to report second quarter of 2013, the current period is the second quarter of 2013, while the previous period was the second quarter of 2012. As for the annual report, which referred to the previous period, is a period before the current period, for example, to report in 2013, the current period was in 2013, while the previous period is the year 2012.
7. If there are rows or columns to be filled, but the value is 0 (zero) or none, then write down 0 (zero).
8. Figures in the all format of financial statements shall be written in millions of rupiah with two (2) decimal digits after the decimal point.
9. Negative numbers shall be marked in parentheses (xxxx).
10. Admitted Assets, hereinafter referred to as AYD, are permitted assets that are measured to calculate solvency margin as referred to in the legislation in insurance.
11. Unearned Premiums Reserves, hereinafter abbreviated CAPYBMP, is a fund that should be established to describe the part of insurance premiums period that has not been completed.
12. General Insurance Company / Reinsurance Company (the Company) is the insurance company as defined in the laws on insurance business.

page (cover) the name and address of the General Insurance / Reinsurance Company must be provided on the line available (XYZ in PT XYZ refers to the name of the company).

- b. The period of quarterly and annual financial statements shall be in accordance with the ending date of the period reported. For example, report of second quarter of 2013 shall be as Per June 30, 2013, while report of the year 2013 shall be as Per December 31, 2013.
  - c. If the company adds details pages, the pages are to be numbered a, b, and so on. For example, Details 101 consists of two pages, then the first page shall be numbered page 19a and continue to 19b, and so on.
  - d. Financial statements must be signed by at least one director and be presented in company profile (page ii).
  - e. Company statement must be signed by at least one director representing the company's directors.
  - f. Form, content, and structure of the financial statements can not be changed, unless otherwise stated in the notes that are available in each forms. If the number of lines or pages provided are not sufficient, the company can add as needed.
  - g. In all forms, some important notes are placed to provide guidance on how to fill out the forms.
  - h. The financial statements cover page for General Insurance Company/ Reinsurance Company shall be in blue.
14. The flow chart on how to complete the financial statement format to calculate the solvency level is as follows:



## II. KEY FINANCIAL STATEMENTS

### 1. Statement of Financial Position

which are presented together with the Statement of Financial Position for the previous period as a comparison. Accounts in the Statement of Financial Position are filled out based on the accounts listed in Details 101 up to 402.

a. SAK Statement of Financial Position

Accounts in this Statement of Financial Position has been reclassified in line with the purposes, so that accounts should not be the same as the accounts in SAK statement. The purpose of including SAK Statement of Financial Position is to provide comparable figure for the accounts of SAP Statement of Financial Position, especially for assets, making it easier for analysts to perform their analysis.

b. SAP Statement of Financial Position

The assets included in the SAP Statement of Financial Position are the AYD (Admitted Asset), and accounts are filled out based on the accounts in Details 101 up to 208. The amount of AYD for each type of asset is calculated based on the applicable regulations. The AYD in this report (column (4)) is then entered into the Report of Solvency Level - Solvency Ratio (column (2)) on AYD line.

Liabilities in the SAP Statement of Financial Position shall be filled out with accounts listed in Details 301-402. The amount of liability in this report (column (4)) is entered into the Report of Solvency Level - Solvency Ratio (column (2)) on Liabilities line.

For equity, accounts shall be adjusted as possible to the format provided. "Difference of Value in SAK and SAP " account shall be filled out based on the amount in the SAP Assets and Liabilities Calculation – Difference in SAK and SAP Valuation, whereas “Non-admitted Assets” account is filled out according to the amount on SAP Assets and Liabilities Calculation - I. SAP Asset Calculation column (5)

Difference in SAK and SAP Valuation may arise because of differences in the valuation of assets and liabilities based on SAK and SAP. Asset valuation differences between SAK and SAP arise because of differences in the recognition of asset value.

in the method to calculate technical reserves, which enables the Company to choose SAK calculation method that is different from the calculation of technical reserves as stipulated in the legislation.

In the event of any discrepancy between the SAP and SAK valuation of assets and liabilities, the difference may increase or decrease SAP equity. Differences may occur because SAP valuation of assets generally generates a greater amount of value than the SAK valuation of assets, which consequently increase SAP equity. For liabilities, in general, the Company will use SAP valuation that can provide a smaller value than SAK liability valuation, which consequently increase SAP equity.

Whereas Non-admitted Assets may arise because of limitation in recognition of the Company's assets so that not all assets recognized under SAK can be recognized as asset based on SAP. Thus, the non-recognition of these assets would reduce SAP equity.

Presentation of reinsurance assets in the Statement of Financial Position is presented as asset that forms part of the AYD reinsurance receivables and are included as admitted asset in the calculation of financial soundness. Reinsurance asset value consists of:

- ☞ The value of reinsurance assets on liability for future policy benefits is determined consistently with the approach used in determining the liability for future policy benefits, based on the terms and conditions of the reinsurance contract.
- ☞ The value of reinsurance assets on unearned premiums is determined consistently with the approach used in determining the unearned premiums, based on the terms and conditions of the reinsurance contract.
- ☞ The value of reinsurance asset on estimated liabilities claims is determined consistently with the approach used in determining the estimated liability

## 2. Comprehensive Profit/Loss Statement

The columns in this report are filled out based on the numbers listed on Details 501-505. SAP Comprehensive Profit/Loss Statement may be different from SAK Comprehensive Profit/Loss Statement due to the different treatment of recognition (technical reserves expense) and differences in the classification of accounts. Classification of accounts for SAP reports is adapted to the existing provisions. Thus the final result of the Comprehensive Profit / Loss (i.e. profit or loss) may differ between SAP report and SAK report.

Comprehensive Profit/Loss Statement presented shall be the profit/loss statement for the Comprehensive Statement from the start of accounting year up to the reporting date (cumulatively). For example, for report of second quarter 2013, the income recorded is the income earned since 1 January 2013 to 30 June 2013.

Increase (Decrease) of Premium Reserve, CAPYBMP (Unearned Premium Reserve) and Decrease (Increase) of Claims Reserves in Comprehensive Profit/Loss Statement is presented based on Details 502.

The component used to determine Gross Premium in this report is the gross premium as referred to in Government Regulation No. 73 of 1992 concerning Insurance Business as amended by Government Regulation No. 63 of 1999.

## 3. Cash Flow Statement

Statement of Cash Flows in this report is based on information filled in the space provided in the format. Cash and bank closing balance at the end of previous period (quarterly and annual) shall be the opening balance for the current period. Cash and bank closing balance at the end of this report should be equal to the amount of cash and bank in the Statement of Financial Position.



changes in equity, the company must first fill out SAK statement of changes in equity.

SAP Statement of Changes in Equity is a reconciliation of SAK Equity Reports into SAP Equity report. Two of SAP equity components that are not equity components under SAK, "Difference in SAK and SAP Valuation" and "Non-admitted Assets", are two important components that affect the result of the reconciliation. Both components are filled out in the SAP Statement of Changes in Equity only in the amount of difference between the current period and previous period. Figures filled into SAP Statement of Changes in Equity is an increase or decrease of "Difference in SAK and SAP Valuation" and "Non-admitted Asset" as provided in column (4) and column (6) of the Statement of Financial Position.

**Example:**

- a. If the "Difference of SAK and SAP Valuation" listed in Statement of Financial Position amounted to Rp 1,200 million in the first quarter of 2013 and Rp 1,000 million in the fourth quarter of 2012, the "Increase (Decrease) of Difference of SAK and SAP Valuation" is Rp 200 million.
- b. If the "Non-admitted Assets" in the Statement of Financial Position amounted to Rp 5,600 million for the first quarter of 2013 and amounted to Rp 4,000 million the fourth quarter of 2012, the "(Increase) Decrease of Non-admitted Assets" is equal to (Rp 1,600) million.

5. Report of Solvency Level

Report of Solvency Level in this statement includes:

a. Solvency Ratio

The Company must meet minimum solvency level of 120% of minimum risk-

subordinated loans).

Total AYD (column (2)) shall be equal to the amount of assets in the Statement of Financial Position (column (4) – SAP Balance). Total liabilities (column (2)) shall be equal to the amount of liabilities in the Statement of Financial Position (column (4) - SAP Balance).

b. Minimum Risk-Based Capital

Instruction to fill in the Schedules is as follows:

Schedule A: The total AYD (column (2)) shall be equal to the amount of assets in SAP Statement of Financial Position (column (4)).

If the company has balanced mutual funds, then the sample calculation of weighted average is as follows:

Securities Portfolio	Composition	Factor	Average
Government bonds	40%	0%	0%
Corporate bonds	40%	6%	2.4%
Equity securities	20%	16%	3.2%

The weighted average of each security is the result from multiplying the composition of each security with risk factors. In the example above, the weighted average of balanced funds is the sum of the weighted average securities portfolio, which is 5.6%.

Schedule B: The columns in this schedule are filled with the value of AYD and liabilities based on book value in the Statement of Financial Position that are grouped by maturity. AYD in the form of securities traded and valued at market value (e.g. shares) are classified as assets maturing in less than 1 (one) year. While the

Schedule C: Total AYD in column (2) to (10) must be equal to the amount of assets in SAP Statement of Financial Position, as well as liability in column (2) to (10) must be equal to the amount of liabilities in the Statement of Financial Position (excluding subordinated loans).

Schedule D: The columns in this schedule are filled in accordance with the instructions provided in the format. Life insurance branch is to be filled if the company is a reinsurance company.

Schedule E: The columns in this schedule are filled in accordance with the instructions provided in the format.

Schedule F: The columns in this schedule are filled in accordance with the instructions provided in the format. If companies do not have a deposit or retained premiums (column (3)), this column is filled with 0 (zero).

Schedule G: General and administrative expenses as well as training and education expense are filled with those expenses within a year. For quarterly reports, general and administrative expenses as well as the training and education expenses are filled with those expenses in the last four (4) quarters. For example, for the first quarter of 2013, general expenses and administration is filled with a total expense of the second quarter of 2012, the third quarter of 2012, fourth quarter of 2012, and the first quarter of 2013. The same applies for training and education expense.

## 6. SAP Assets and Liabilities Calculation

### a. SAP Asset Calculation

Columns in SAP Asset Calculation are filled in according to the following

total balance in general ledger (SAK).

Column 3: filled in accordance with the basis of valuation as stipulated in Minister of Finance Regulation No. 53 of 2012.

Column 4: represents the difference between column (2) and column (3). (Note: if there are differences between SAK and SAP valuation).

Column 5: filled with the amount of non-admitted assets as contained in each Detail (101 up to 208), especially for accounts on other investment, other fixed assets and other assets.

Column 6: filled from total AYD contained in each Detail (Details 101 up to 208). For cash and bank, the amount should be equal to the amount of closing balance of the Cash Flow Statement.

Difference of amount between SAK and SAP Valuation (column (4)) is an increase or decrease of equity of SAP Statements of Financial Position as explained earlier in the Statement of Changes in Equity. The extra margin of the valuation of assets based on SAK and SAP is an increase SAP equity, while lesser margin of the valuation of assets based on SAK and SAP is a decrease of SAP equity.

#### b. SAP Liabilities Calculation

Columns in SAP Liabilities Calculation are filled in according to the following guidelines:

Column 2: filled in accordance with what is stated in each detail of liability for the balance in general ledger (SAK).

Column 3: filled in accordance with what is stated in each detail of liability under SAP valuation.

SAK and SAP valuation).

The extra margin of SAP liability valuation based on SAK is a decrease in SAP equity, while less margin of SAP liability valuation on SAK is an increase in SAP equity.

c. Difference between SAK and SAP Valuation

The Difference between SAK and SAP Valuation used in preparing SAP Statement of Financial Position is the net difference in the difference between the valuation of assets and liabilities. This figure is then transferred to column (4) in the statement of financial position in the account on difference between SAK and SAP valuation.

d. Sub-Sections

Asset calculation form has 5 (five) sub-sections, namely:

1) Sub A, Investment Placement Not in An Entity

The columns in the Sub A are filled out when the Company placed an investment in companies that are not affiliated either with company or non-Company

2) Sub B, Investments Placement in Entity Affiliated with the Company

The columns in the sub-B are filled in if the company placed investment in companies that are part of an affiliated group in which the Company is a part of. Investment in the companies mentioned shall be maximum 10% (ten percent) of the total investment.

3) Sub C, Investments Placement in Entities Unaffiliated with the Company

The columns in Sub C are filled in if the company placed investment in companies that are part of an affiliated group, in which the Company is not a

4) Sub-D, Investment Placement Overseas

The columns in the Sub-D are filled when the Company placed investment in countries other than the Republic of Indonesia.

5) Sub E, List of Affiliated Companies

The columns in the Sub E are filled in accordance with the information provided in the format. The relationship of ownership (column (2)) is filled by specifying the Company's position in the affiliated group. For example, as subsidiary, parent company, and so on.

## 7. Details

### 7.1. Details 101

For this details the following conditions apply:

- Column (3) is filled with the bank's ratings. For banks that issue bonds, bank ratings may refer to the rating issued by agencies listed in the Financial Services Authority (Pefindo, Fitch Indonesia and ICRA Indonesia). If the bank does not issue bonds and are not listed on the rating agency indicated, this column does not need to be filled.
- Column (4) is filled with the clusters corresponding to the rank in column (3). If the column (3) is empty, then this column is filled with the largest cluster (cluster 5).
- The figures in column (7) is transferred to Details 601
- Column (8) is filled as follows:
  - 1) If there is a placement of more than one type of investment in a company, this column is filled by specifying the other types of investment, such as "shares".
  - 2) When this type of investment in the details is placed on

## 7.2. Details 102

For this details the following conditions apply:

- Column (3) filled as follows:
  1. LQ45 or JII, in accordance with the category of shares.
  2. Other than LQ45 and JII.
  3. Foreign market.
- The figures in column (6) is transferred to Details 601
- Column (7) is filled as follows:
  1. If there is a placement of more than one type of investment in a company, this column is filled by specifying the other types of investment, such as "corporate bonds".
  2. When this type of investment in the details is placed on affiliated company, this column is filled with "Name of Affiliated Group".
  3. When this type of investment in the details is placed overseas, this column is filled with "Overseas" and their total value is transferred to sub D.

## 7.3. Details 103

For this details the following conditions apply:

- Column (3) filled with the rating of corporate bonds and sukuk issued by rating agencies registered in the Financial Services Authority (Pefindo, Fitch Indonesia and ICRA Indonesia) or who have international reputation (Standard & Poor's, Moody's, AM Best, Fitch and ICRA).
- Column (4) is filled with clusters corresponding to column (3).
- The figure in column (8) is transferred to Details 601
- Column (9) is filled as follows:
  1. If there is a placement of more than one type of investment in a company,

2. When this type of investment in the details is placed on affiliated company, this column is filled with "Name of Affiliated Group".
3. When this type of investment in the details is placed overseas, this column is filled with "Overseas" and their total value is transferred to sub D.

#### 7.4. Details 104

- The columns in this Details are filled in accordance with the information provided in the format.
- The figure in in column (6) is transferred to details 601

#### 7.5. Details 105

- Column (3) is filled with a rating of investment instruments based on agency that has international reputation (Standard & Poor's, Moody's, AM Best, Fitch, and ICRA). The total value of these instruments is transferred to sub D.
- Column (4) is filled with cluster corresponding to column (2).
- The figure in in column (8) is transferred to details 601

#### 7.6. Details 106

- The columns in these details are filled in accordance with the information provided in the format
- The figure in column (6) is transferred to details 601

#### 7.7. Details 107

- The columns in these details are filled in accordance with the information provided in the format and the total value of these instruments is transferred to sub D.
- The figure in column (6) is transferred to details 601

#### 7.8. Details 108



the actual composition of mutual fund investments on the reporting date of the Statement of Financial Position, instead of the composition of investments in the prospectus.

- A mutual fund is fully called as government bonds if 90% or more of the composition of mutual fund investments are placed in government bonds. If placement in one type of investment is less than 90%, the funds are grouped as balanced funds. This applies also to the placement in other categories of mutual funds.
- The figure in column (6) is transferred to details 601
- Column (7) filled as follows:
  1. If there is a placement of more than one type of investment in a company, this column is filled by specifying the other types of investment, such as "shares".
  2. When this type of investment in the details is placed on affiliated company, this column is filled with "Name of Affiliated Group".
  3. When this type of investment in the details is placed overseas, this column is filled with "Overseas" and their total value is transferred to sub D.

#### 7.9. Details 109

For this details the following conditions apply:

- Column (3) is filled with a rating of investment instruments.
- Column (4) is filled with clusters corresponding to the column (3).
- The figure in column (8) is transferred to details 601
- Column (9) is filled as follows:
  1. If there is a placement of more than one type of investment in a company, this column is filled by specifying the other types of investment, such as "shares".

#### 7.10 Details 110

For this details the following conditions apply:

- Column (3) filled with a rating of investment instruments.
- Column (4) is filled with clusters corresponding to the column (3).
- The figure in column (8) is transferred to details 601
- Column (9) is filled as follows:
  1. If there is a placement of more than one type of investment in a company, this column is filled by specifying the other types of investment, such as "shares".
  2. When this type of investment in the details is placed on affiliated company, this column is filled with "Name of Affiliated Group".

#### 7.11 Details 111

For this details the following conditions apply:

- For Column (7), the total maximum value is 10% (ten percent) of total investment.
- Column (8) is filled as follows:
  1. If there is a placement of more than one type of investment in a company, this column is filled by specifying the other types of investment, such as "shares".
  2. When this type of investment in the details is placed on affiliated company, this column is filled with "Name of Affiliated Group".
  3. When this type of investment in the details is placed overseas, this column is filled with "Overseas" and their total value is transferred to sub D.

#### 7.12 Details 112

For this details the following conditions apply:

- Category of buildings with the strata-title rights or land with buildings as an

investments when they can deliver gains (rent) to the company.

- Column (2) is filled by specifying the city (DATI II) in which the building with strata-title rights or land with building are located.
- The figure in column (3) is transferred to details 601
- Column (4) is filled using the value set by the appraisal agencies registered with the authorities, or the latest taxable value (NJOP) in the case there is no assessment by appraisal agencies
- Column (5) represents the difference between column (3) and column (4) for each unit.
- Line No. IV (AYD) will be equal to total (I + II + III) if the total value (I + II + III) is less than or equal to 10% of the total investment.

#### 7.13 Details 113

For this details the following conditions apply:

- Column (3) is filled with the license number of financing company and / or bank.
- The figure in column (4) is transferred to details 601
- Column (8) is filled as follows:
  1. If there is a placement of more than one type of investment in a company, this column is filled by specifying the other types of investment, such as "shares".
  2. When this type of investment in the details is placed on affiliated company, this column is filled with "Name of Affiliated Group".

#### 7.14 Details114

For this details the following conditions apply:

- This type of investment is in the form of gold bullion.
- Column (3) filled in accordance with the quantity of ownership. For example,

- The columns on these details are filled in accordance with the information provided in the format.
- The figure in column (6) is transferred to details 601

#### 7.15 Details 115

- The columns on these details are filled in accordance with the information provided in the format.
- The figure in column (8) is transferred to details 601

#### 7.16 Details 116

The columns on these details are filled in if the Company has investments other than those that have already been mentioned above.

#### 7.17 Details 201

For this details the following conditions apply:

- For details of the debtor, the debtor's to be detailed are those that owe the company as much as 5% or more of the total value of premiums receivable. Debtor that owe less than 5% of the total value of premiums receivables will be categorized in "Other/Miscellaneous".
- For the category of debtors as "Insurance Broker", the total premium receivable to the brokerage firm is filled out, so that the debtor name listed is the name of the brokerage firm.
- The figure in column (5) may be greater than the figure in column (4), considering receivable that can be inserted into the column (4) has a lifespan that is shorter than those in column (5). Further, the figure in column (5) is then transferred to details 601.

#### 7.18 Details 202

For this details the following conditions apply:

- For details of the debtor, the debtor's to be detailed are those that owe the

receivable will be categorized in "Other/Miscellaneous".

- Column (3) filled with a rating of debtors.
- Column (4) is filled with clusters corresponding to column (3).
- The figure in column (7) may be greater than the figure in the column (6), considering receivable that can be inserted into the column (6) has a lifespan that is shorter than those in column (7). Further, the figure in column (7) is then transferred to details 601.

#### 7.19 Details 203

For this details the following conditions apply:

- For details of the debtor, the debtor's to be detailed are those that owe the company as much as 5% or more of the total reinsurance receivable. Debtor that owe less than 5% of the total value of reinsurance receivable will be categorized in "Other/Miscellaneous".
- Reinsurance assets are part of the reinsurance receivable and included in AYD.
- Column (3) filled with a rating of debtors.
- Column (4) is filled with clusters corresponding to column (3).
- The figure in column (7) may be greater than the figure in column (6), considering receivable that can be inserted into the column (6) has a lifespan that is shorter than those in column (7). Further, the figure in column (7) is then transferred to details 601.

#### 7.20 Details 204

For this details the following conditions apply:

- Categorized as AYD is a receivable with a maximum age of one (1) month.
- The figure in column (5) may be greater than the figure in column (4), considering a bill that can be inserted into the column (4) has a lifespan bill is

#### 7.21 Details 205

For this details the following conditions apply:

- Which can be categorized as AYD is a bill with a maximum age of one (1) month.
- The existing number in column (5) may be greater than the amount present in column (4), considering receivable that can be inserted into the column (4) has a lifespan that is shorter than those in column (5). Further, the figure in column (5) is then transferred to details 601.

#### 7.22 Details 206

For this details the following conditions apply:

- Column (2) is filled by specifying the city (DATI II) in which the building with strata-title rights or land with building are located.
- The figure in column (3) is transferred to details 601
- Column (5) represents the difference between column (3) and the column (4) for each unit.
- Line No. II (AYD) is less than or equal to 15% of SAK Own-Equity in the current period.

#### 7.23 Details 207

The columns on these details are filled in accordance with the information provided in the format.

#### 7.24 Details 208

The columns on these details are filled in accordance with the information provided in the format.

#### 7.25 Details 301

For this details the following conditions apply:

- For details of the creditor, the creditor's to be detailed are those that have

categorized in "Other/Miscellaneous".

- The figure in columns (7) is transferred to details 601.

#### 7.26 Details 302

For this details the following conditions apply:

- For details of the creditor, the creditor's to be detailed are those that have claims to the company as much as 5% or more of the total coinsurance payable. Debtor that has claims of less than 5% of the total coinsurance payable will be categorized in "Other/Miscellaneous".
- The figure in columns (5) is transferred to details 601.

#### 7.27 Details 303

For this details the following conditions apply:

- For details of the creditor, the creditor's to be detailed are those that have claims to the company as much as 5% or more of the total reinsurance payable. Debtor that has claims of less than 5% of the total reinsurance payable will be categorized in "Other/Miscellaneous".
- The figure in columns (5) is transferred to details 601.

#### 7.28 Details 304

For this details the following conditions apply:

- For details of the creditor, the creditor's to be detailed are those that have claims to the company as much as 5% or more of the total commission payable. Debtor that has claims of less than 5% of the total commission payable will be categorized in "Other/Miscellaneous".
- The figure in columns (4) is transferred to details 601.

#### 7.29 Details 305

For this details the following conditions apply:

- Column (2) is filled with information of cost totalling of 5% or more of the

### 7.30 Details 306

For this details the following conditions apply:

- Column (2) is filled with information debt totalling of 5% or more of the total liabilities. Debt in the amount of less than 5% of the total liability would simply be categorized in the "Other/Miscellaneous".

### 7.31 Details 401

For this details the following conditions apply:

- The columns on these details are filled in accordance with the information provided in the format.
- For life insurance branch (number 16) shall be filled if the company is a reinsurance company.

### 7.32 Details 402

For this details the following conditions apply:

- The columns on these details are filled in accordance with the information provided in the format.
- Life insurance branch (number 16) is filled if the company is a reinsurance company.

### 7.33 Details 501

- These details are the details of the underwriting income as stated in the Comprehensive Profit/Loss Statement, but in this case the underwriting income is specified for each branch of insurance, so that the amount in column (19) will be equal to the amount of underwriting income in Comprehensive Profit/Loss Statement on page 2.
- For quarterly reports:
  1. Figures presented in these details is a number derived from activities during the current quarterly period (not accumulative), so that the



2. Decrease (Increase) of Premium Reserve, CAPYBMP and Reserves  
Claims in these details are presented based on the details of 502.

#### 7.34 Details 502

These details are the details on Decrease (Increase) of Premium Reserve, CAPYBMP and Claims reserves as stated in the Comprehensive Profit/Loss Statement but detailed for each branch of insurance, including reinsurance assets. Further, these details are presented in details 501.

#### 7.35 Details 503

- The investment yield in these details include the yields of investment already realized (net investment yield) and unrealized (unrealized gain). But the yields of these investments shall be filled out into the Comprehensive Profit/Loss Statement that are adjusted with the prevailing PSAK (accounting standards).

- Column (7) is filled as follows:

Example: General Insurance Company has corporate bonds with coupon interest payment and valuation is based on market price. Thus, this type of investment will provide yields that can be categorized into two, i.e. interest (coupon) and gain due to rising market prices. Column (7) is filled with the interest earned in the reporting period and the gain (Realized gains and unrealized gain).

#### 7.36 Details 504

Column (2) is filled with information about yield (expense) in the amount of 5% or more of the total yield (expense). As for yield (expense) of less than 5% of the total yield (expense) would be categorized as "Others/Miscellaneous".

#### 7.37 Details 505

Columns in these details are filled in accordance with the information provided in

### 7.38 Details 601

- Definition of Current Assets and Current Liabilities are all assets and liabilities of insurance companies and reinsurance companies which have a term of less than or equal to one year from the date of reporting.
- The figure is then filled in into the Additional Financial Statement on the Ratio of Financial Soundness Level Other Than MMBR.

## III. ADDITIONAL FINANCIAL STATEMENT

### 1. Guarantee Fund Report

The Guarantee Fund Report intended use is to monitor company's compliance in fulfilling the minimum requirement of guarantee fund that serves as the last guarantee for policyholders if the company is liquidated. In the report, details are provided for the total amount of guarantee funds, deposit certificates, and calculation of the minimum guarantee fund required.

The summary of guarantee fund, calculation of guarantee fund adequacy, and details of guarantee fund closing position is filled out according to the format.

The amount of required paid-up capital that is used in the calculation of guarantee funds is the amount of required paid-up capital when establishing the business.

The basis to determine additional guarantee funds shall use the net premium for all types of insurance products marketed by the company

### 2. Financial Soundness Ratio Other Than MMBR

This ratio is an additional ratio in calculating the company's financial soundness level, consisting of:

- a. Liquidity ratio, to identify the company's capacity to meet short-term financial liability when due by using the available current assets.
- b. Investment adequacy ratio, to measure the company's capacity in paying potential

company asset originating from investment and net income from received premium.

- d. Claim expenses, business expenses, and commission ratio, to calculate the size of the received revenue from premium after deducting expenses.

Details of the ratios are filled out according to the information provided in the formats.

### 3. Education and Training Ratio

For this detail, the followings apply:

#### I. Education and Training Cost

- ☞ Column (2) is filled with the name of the education and training that are planned to be held or have been budgeted.
- ☞ Column (3) is filled with the budgeting of the education and training cost for one year.
- ☞ Column (4) is filled with the realization of education and training costs cumulatively up to the reporting period.

#### II. Education and Training Ratio

- ☞ Column (3) is filled with the budgeted cost for staff, directors, and commissioners cost as well as the budgeted education and training cost for each users, namely staff, directors, and commissioners, within the one year:
- ☞ Column (4) is filled with the realized cost of the staff, directors, and commissioners, as well as the realized cost of the education and training for each users, namely staff, directors, and commissioners, that has been conducted up to the period of report within the year.

### 4. Matching Assets and Liabilities

Matching assets and liabilities based on currency and maturity is required to identify the difference between values of asset and liabilities in foreign currency, as well as the fluctuation of foreign currency exchange to rupiah. The columns

The columns in this detail are filled according to the information provided in the format.

Stipulated in Jakarta

On 27 August 2013

CHIEF EXECUTIVE OF NON-  
BANK FINANCIAL INDUSTRY  
SUPERVISION OF  
FINANCIAL SERVICES  
AUTHORITY

Signed.

FIRDAUS DJAELANI

This copy conforms the original  
Head of Legal Assistance Division of  
Financial Services Authority,

Signed.

Mufli Asmawidjaja